

2023-2024 Scheduling Production Schedule

Date(s)	Activity
Mon., June 26	Scheduling access opens in SIS for Spring and Summer 2024 course entry.
Wed., August 30	Requests for Non-Standard Time due to the Scheduling Office for consideration by the Calendar Committee. Please use Non-Standard Meeting Time Request Form . Note: Past use of non-standard patterns does not guarantee future use of that pattern. See Campus Time Table for a list of standard times.
Fri., September 1	Meeting of University Registration, Records, and Calendar Committee (URRCC). Deadline for all Spring 2024 Engineering Online (EOL) classes to be submitted to Dr. Linda Krute.
Tue., September 5	Special Topics ID Requests Priority Deadline due for Spring 2024 by using the Special Topics Request Form . The priority deadline guarantees the title will be on the schedule before registration opens in October.
Wed.-Sun., September 6 – 10	Final Update Period. Review and check errors for your Spring 2024 course data using the Schedule Error reports found on the tabs in the Scheduling Work Center. Checking now gives you a week to correct errors while your access is still open.
Sun., September 10	Spring 2024 SIS scheduling access closes at 11:59pm. Summer 2024 access will remain open through January.
Mon.-Sun., September 11 – October 8	University Scheduling Office processing period for Spring 2024.
Mon., October 9	Limited Scheduling access opens for Spring 2024.
Mon.-Tues., Oct 9-10	Review Period. Review the Spring 2024 schedule and notify the University Scheduling Office of problems.
Wed., October 11	Spring and Summer 2024 schedule of courses available online. Summer scheduling access remains open through January.
Mon., November 20	Scheduling access opens for Fall 2024 course entry.
Sun., January 21	Summer 2024 SIS scheduling access closes. All forms and requests must be submitted to the Scheduling Office for processing.
Mon.-Thurs., January 22-25	University Scheduling Office processing period for Summer 2024.

Wed., January 24	Requests for Non-Standard Time due to the Scheduling Office for consideration by the Calendar Committee. Please use Non-Standard Meeting Time Request Form . Note: Past use of non-standard patterns does not guarantee future use of that pattern. See Campus Time Table for a list of standard times.
Fri., January 26	Summer 2024 room assignments available. Limited scheduling access opens for Summer. Deadline for all Fall 2024 Engineering Online (EOL) courses to be submitted to Dr. Linda Krute. Meeting of University Registration, Records, and Calendar Committee (URRCC).
Tue., January 30	Special Topics ID Requests Priority Deadline due for Fall 2024 by using the Special Topics Request Form . This priority deadline guarantees the title will be on the schedule before registration opens in March.
Wed. – Sun. Jan. 31 – Feb. 4	Final Update Period. Review and check errors for your Fall 2024 course data using the Schedule Error reports found on the tabs in the Scheduling Work Center. Checking now gives you a week to correct errors while your access is still open.
Sun., February 4	Fall 2024 SIS scheduling access closes at 11:59pm.
Mon.-Sun., February 5 – March 3	University Scheduling Office processing period for Fall 2024.
Mon., March 4	Limited Scheduling access opens for Fall 2024.
Mon. – Tues., March 4-5	Review Period. Review the Fall 2024 schedule and notify the University Scheduling Office of problems.
Wed., March 6	Fall 2024 schedule of courses available online.